

CCF Youth Service Work Group

5/25/05

3:30 - 5:00

CCF Conference Room

Members Present: Heather Kellams, Gretchen Ellis, Madison Cummings, Lee Davis, Elizabeth Bass, Schaele Wood, Susan Pleiss, Alia Stewart-Silver, Mary Stewart-Silver, Mary Sullivan, Melanie Snyder

Members Absent:

NOTES: DRAFT

1. April Youth Service Celebration - Thanks to all - very successful event

Work group felt the April Youth Service Celebration was a huge success. Great turn out, good speakers, great publicity etc. etc. Heather thanked the work group again for all the work on the event. Gretchen provided CCF mugs to the work group for all of their efforts.

2. Distribution plan for the Tool Kits; when, who

The work group discussed a plan distribution and tracking of the tool kits. All work members should send Heather a list of people who they have given tool kits to (including e-mail addresses). The City and County Schools and private schools will be getting hard copies for each of their schools. Committee felt that when the teachers returned for Fall Training was a great week to distribute the tool kit. Gretchen will also send out the PDF of the tool kit to attach to the County and School Web sites. United Way and CCF currently have links to the PDF. Members felt that as much one on one discussion of the tool kits would be the best. Heather will be discussing the tool kit with all of the Teens GIVE Service Partners. Schaele will also review the tool kits with service site representatives at the volunteer round table. Gretchen will distribute the tool kit to 4H. Susan Pleiss will distribute the tool kit to Triple C camp. Susan also plans on using the tool kit with all of the many youth service groups that she works with. Gretchen and Heather will pass out the tool kit at the next Assets Intervention Meeting.

Gretchen and Heather will put together brief talking points about the tool kits and send out to work group members.

3. Tracking plan for the Tool Kits

Committee felt we needed to develop a tracking system for the tool kits. A survey will be developed and sent out in mid fall to gather some data about who is using the tool kit and for what purpose.

4. JABA - Intergenerational project - role with the youth service work group, feedback and discussion

Heather, Madison and Gretchen discussed JABA's interest in expanding intergenerational opportunities for youth to provide service for our community's senior citizens and for senior citizens to provide more service for youth. Work group felt like a representative from JABA who would serve on the Youth Service Work Group would be a good idea. However, the work group's focus with this initiative would clearly involve youth service opportunities.

5. Discussion about the work group's next steps, goals for next year, work plan

Work group felt that a particular focus area that strengthens youth service in our community should be highlighted throughout the next year. Committee members agreed on two specific areas that needed further attention. The first area involved engaging students/youth and methods for involving students about community service planning, community problem solving and service site project planning. This area could work with both the Assets work group and the already established; " Youth Commission". The second area involved the strengthening and training for service site personnel who work with youth volunteers or may be interested in working with youth volunteers. Work Group members decided to split into two sub committees to formulate goals and action plans for these two areas. In addition to these areas, the work group will continue to network about youth service issues and distribute and track the tool kit. Susan Pleiss agreed to convene a meeting with the service site sub committee during the months of June or

July. June Smith agreed to convene the student involvement sub committee during the months of June or July. [Subcommittees will report to full work group on August 1st @ 10:30 in the CCF conference room.](#)

Service Site Sub Committee:

1. Susan Pleiss
2. Heather Kellams
3. Schaele Wood
4. Elizabeth Bass
5. JABA member

Student Involvement Sub Committee:

1. June Smith
2. Lee Davis
3. Mary Stewart-Silver
4. Mary Sullivan
5. Alia Stewart-Silver
6. Gretchen Ellis
7. Madison Cummings

6. Rotation of minutes

Heather asked if we could start rotating the task of minutes recording. Group decided to rotate the minutes alphabetically by last name starting at the next meeting.

5. Melanie - thanks and good luck!!

Melanie will be moving to Pennsylvania with her family. Work group thanked Melanie for all of her time and energy on the committee. Melanie expressed really enjoying the work group and felt it had been a good experience for her as well.

6. NEXT FULL GROUP MEETING: August 1st 10:30 - 11:30

7. Sub Committees will meet in June or July