

F A P T Meeting Guide

Discussion Process

- ★ **Introductions, Welcome, Orientation to the Process**
- ★ **Brief update** from presenter(s) about where things are for child/family and the Team process
 - **Describe strengths, resources, accomplishments**
 - **Identify difficulties, needs, goals (goal changes)**
 - **Child/family should be heard**; understand cultural perspectives, values, and needs
- ★ **Address stated need(s) of the presenter(s)**, i.e., do planning and problem solving
 - Emphasis on **keeping children in the community/family**
 - Emphasis on **bringing children back** to the community
 - **Identify barriers or challenges** to completing the plan/reaching goals
 - **Discuss the “backup plan”** is if this one does not work
- ★ **Assess appropriateness of funding package and fiscal efficiency**
 - Review costs and time frame
 - Ensure alternative funding sources are maximized
- ★ **Ask** if the needs of the presenter(s) were addressed
 - **Specifically ask the child/family**

Assistance FAPT Might Offer

- ★ When necessary, help **build a Child Specific Team**
- ★ Help the Child Specific Team **support the Community Practice Model**
 - Encourage strengths-based, family-focused, community-based planning
 - Encourage family and youth participation
- ★ Help the Child Specific Team **begin transition planning**
- ★ **Assessing/consulting on the needed/appropriate services/service intensity**
- ★ **Provide a forum for facilitating difficult discussions**
- ★ Help the Child Specific Team **be creative and leverage innovative community-based services**

Meeting Goals – How you know the FAPT discussion is done!

- ★ All meeting **attendees are heard out** (even if there is not full agreement)
- ★ **Address any barriers or challenges** to completing the plan/reach the goals
- ★ When appropriate, **Child Specific Team membership is identified**
 - Referral for consultation/ facilitation is made, as needed
- ★ Everyone is clear on the **recommendations** coming from the discussion
- ★ Everyone is clear on the **next steps** – and elements are in place to support them
- ★ All **spending is justified**