

## DIRECTOR'S UPDATE–SEPTEMBER 26, 2005 – OCTOBER 25, 2005

### Coordination of Services

- Staff attended meetings of the Prevention Coalition, Albemarle County DSS Strategic Planning, St. John the Baptist in the Woods Foundation, a community breakfast for "Safe Kids" program at UVa Health Sciences Center and an open house at Court Services Unit.
- Hosted group for sixth planning meeting to consider submission of Safe Schools/Healthy Students grant in spring 2006.
- Attended dialogue with community organizations convened by Charlottesville City Schools and shared information on CCF and perceived needs for coordination on October 6<sup>th</sup>.

### Raising Awareness of Children and Family Issues

- Convened planning group for follow-up training related to "Gang Identification and Prevention" for citizens and parents.

### Administration/Research

- Held orientation session for Agency Budget Review Team to provide overview and guidelines for reviewing community agency applications.
- Met with principal of Walton Middle School to help advance implementation of extended after-school opportunities at Walton in collaboration with public and non-profit agencies.
- Jenny Dietzel hired as PT Project Coordinator for the creation of a Charlottesville/Albemarle Human Services Budget, along with interns Jose Fernandez and Danielle Sewell. Management and staff team meets weekly to launch project. First meeting of the Advisory Committee held on October 14<sup>th</sup>. Presentation to CCF on November 2<sup>nd</sup>.
- Hallam Roth hired as PT Information and Outreach Coordinator beginning October 18, 2005.
- *Stepping Stones 2005* final version received from printer.
- Submitted draft concept paper for increased collaboration with University of Virginia around applied research/human services problem solving.
- Developed draft charter documents and conducted legal research regarding 501c3 capacity.
- Completed training on City Link human resources manual and instituted automated time sheet system.
- Completed annual report draft and distributed to work group leads for input and edits. Formatted annual report for publication and distribution.
- Began preparation of CCF FY07 budget submission to City and County.
- VJCCCA Oversight Committee met on October 18<sup>th</sup> to review expenditures and discuss future use of the Detention Center Annex space.

### Work Groups

- **Agency Budget Review Team** – All agency applications submitted on October 19, 2005. Applications screened for completion, placed in notebooks and distributed to the team for review. New agency assignments based on applicant pool. Technical assistance provided to ten applying agencies.
- **Assets for Youth** – Beginning development of promotional website inclusive of PSA created by Music Resource Center: Completed second draft of research brief on local youth career exploration and employment needs.
- **Comprehensive Services Act Committee** — First draft of revised CPMT manual finalized for distribution for CSA partner input. Conducted orientation for new private provider representative to CCF/CSA Committee. URM orientation meetings conducted with Albemarle and Charlottesville representatives. Provided CDSS interns with an orientation to assist with Fiscal and Program Subcommittee's work on the threshold review

process and "system of care" documentation. Compiled and distributed quarterly FAPT activity report. Developed template for program newsletter for CSA partners.

- **Family Violence Work Group** – Hiring for CAC pilot coordinator underway. Friend-raisers held coinciding with local Film Festival's presentation of "Searching for Angela Shelton"; CAC Implementation Team held last meeting and approved by-laws. Board recruitment underway. CAC/MDT evaluation process established through pro bono partnership with UVA.
- **Juvenile Justice Advisory Committee** – First meeting held of the Juvenile Court Confidentiality Subcommittee. The Legal Defense Training Planning group reconvened on September 30<sup>th</sup> to continue planning for a January training for attorneys representing juvenile offenders
- **Partnership for Children** – The Partnership for Children submitted its community agency application to the City and County with revised FY07 outcomes and reflecting the adopted early childhood development strategy.
- **Youth Service Work Group** –Planning recruitment and training of additional service sites and outreach to school staff.
- **Teen Pregnancy and STD Prevention Work Group** –Public awareness and educational activities at area radio station, public and private schools.

#### CCF Strategic Issues

- Advancement of the *Case for Change* action plan, and submission of CCF application to the City-County for review by November 16<sup>th</sup>, 2005.