

DIRECTOR'S UPDATE–OCTOBER 25 – NOVEMBER 23, 2005

Coordination of Services

- Staff attended meetings of the Prevention Coalition, Creciendo Juntos, and Virginia Association of Child Advocacy Centers.
- Hosted group for sixth planning meeting to consider submission of Safe Schools/Healthy Students grant in spring 2006. Facilitated signing of required Memorandum of Understanding from mandated partners.
- Attended dialogue with community organizations convened by Charlottesville City Schools and shared information on CCF and perceived needs for coordination on October 6th.
- Provided grant support letter for County Schools' Walton after-school program application to the Public Education Fund of Charlottesville/Albemarle.
- Met with representatives of the University of Virginia to review concept paper for collaboration, identify time line for further review and development of a business plan.

Raising Awareness of Children and Family Issues

- Convened planning group for citizen-parent focused training related to "Gang Identification and Prevention".
- Met with director and staff of Music Resource Center to brainstorm ways to incorporate after-school PSA into new website to promote local after-school programs.
- Met with Winx Lawrence, David Brown, Larry Banner, Linda Peacock and Roxanne White to discuss youth employment concept paper and ways to enhance opportunities for youth.
- Submitted materials for presentation of Assets for Youth update/report to the Charlottesville City School Board on December 1st.
- Issued sixth edition of *Stepping Stones*. Coverage on Channel 16 and WINA.
- On the CCF website: Meeting minutes for the Partnership for Children Advisory Board was the top download with 130 hits. Other popular downloads were *What's There To Do After School* for K-5, *Stepping Stones*, the *Annual Report*, and the Strategic Plan from the Task Force on Teen Pregnancy Prevention.

Administration/Research

- City-County Community applications due on October 19th; staff distributed applications to Agency Budget Review Team members to begin the application review.
- Met with staff at Charlottesville Area Community Foundation to learn more about donor advised funds, managed investments and non-profit capability.
- Hallam Roth hired as PT Information and Outreach Coordinator beginning October 18, 2005.
- Director announced resignation, effective December 7th. Executive Committee reviewed draft timetable for hiring of new CCF director. Documentation for transition underway.
- Human Services Portfolio research underway; second meeting of advisory board held.
- Finalized CCF annual report for distribution to CCF, City Council and County Board of Supervisors. Prepared cover sheet for submission and talking points for presenters.
- Submitted CCF Agency application for the City and County on November 16th for FY07; additional budget submission due to City of Charlottesville on December 9th.
- Received consensus approval from CSA Committee and Juvenile Justice Advisor Committee members to submit Truancy Team grant application to the Department of Criminal Justice Services.

Work Groups

- **Agency Budget Review Team** – Review process -- including site visits and submission of written questions -- underway.

- **Assets for Youth** – Reviewed template for a promotional website inclusive of PSA created by Music Resource Center: Approved draft of research brief on local youth career exploration and employment needs. Presentation December 7th.
- **Comprehensive Services Act Committee** — Submitted consolidated program manuals to CSA partners for review and edits. Conducted four training sessions for agency staffs on establishing and articulating service outcomes with 69 attendees. Distributed first quarterly issue of CSA program newsletter of program updates, reminders and resource information. Completed entry of "Systems of Care" assessment document into Survey Monkey for local program staffs' completion.
- **Family Violence Work Group** – Foothills Child Advocacy Center Board is in the process of hiring a Coordinator. The CAC received second grant for \$49,389 to hire a half-time case manager and half-time forensic interviewer, beginning in January, 2006. CCF planner and Dave Chapman of the Work Group discussed the CAC on Charlottesville Live on WINA on October 27th.
- **Juvenile Justice Advisory Committee** – The JJAC met on November 10th and heard reports from the Juvenile Court Confidentiality Committee, the Juvenile Court Legal Defense Training planning group and the Gang Prevention Training group.
- **Partnership for Children** – Reviewed annual status report for distribution in December 2005.
- **Youth Service Work Group** –The group is planning a video or power point presentation for school staff.

CCF Strategic Issues

- Transition: Assuring smooth operations during director vacancy.