

INTERIM DIRECTOR'S UPDATE–NOVEMBER 23, 2005 – DECEMBER 19, 2005

Coordination of Services

- Staff attended meetings of the Prevention Coalition,
- Hosted group for seventh and eighth planning meetings to consider submission of Safe Schools/Healthy Students grant in spring 2006. Proposal design begun
- Attended dialog with Boys and Girls Club on location of their new facility.
- Interim Director attended presentation by UVA's Institute on Aging on December 8, 2005.

Raising Awareness of Children and Family Issues

- Convened planning group for citizen-parent focused training related to "Gang Identification and Prevention".
- Met with director of Computers4Kids to discuss hosting and maintenance of Stay Active website.
- Presented Assets for Youth update/report to the Charlottesville City School Board on December 1st.
- Coverage of *Stepping Stones* in Daily Progress.
- Logged over 2,360 page views on www.ccfinfo.org. Over 6,443 documents were downloaded from the CCF website. *Stepping Stones* was the top download with over 131 downloads, the Annual Report was downloaded 102 times and the *What's There To Do After School* for K-5 brochure was downloaded 72 times.

Administration/Research

- Agency Budget Review Team completed review of City/County applications from community non-profits.
- Submitted CCF's City- application due December 9, 2005.
- Former Director left detailed documentation of responsibilities and strategic issues. Search committee held first meeting on December 12, 2005.
- Human Services Portfolio research underway; third meeting of advisory board held. Informational meeting for community partners scheduled for January 19, 2006.
- CCF Annual report presented to Albemarle County Supervisors on December 7, 2005. Charlottesville City Council presentation rescheduled to January 3, 2006 at 7:00 p.m.
- Truancy Team grant from the Department of Criminal Justice Services awarded to CCF. Formal notice form DCJS due in late December.

Work Groups

- **Agency Budget Review Team** – Review process -- including site visits and oral presentation completed. Report underway.
- **Assets for Youth** – Promotional website completed. Launch scheduled for early January, 2006. Policy paper on Youth Employment released.
- **Comprehensive Services Act Committee** — Received notice of CHINS Truancy grant award to develop specialized team. Distributed first program newsletter to CSA partners.
- **Family Violence Work Group** – Foothills Child Advocacy Center Board is in the process of hiring a Coordinator and will be advertising for part-time Case Manager and Forensic Interviewer.
- **Juvenile Justice Advisory Committee** – Legal Defense Training for attorneys representing juveniles to be held on January 31st in Conference Room A of the County office Building – Fifth Street from 8:30 am – 4:00 pm. Gang Prevention Training for local citizens to be held at the Monticello Event and Conference Center on February 23rd from 6:00 – 9:00 pm.

CCF Strategic Issues

- Transition: Assuring smooth operations during director vacancy.