

## DIRECTOR'S UPDATE– AUGUST 24, 2005 – SEPTEMBER 26, 2005

### Coordination of Services

- Staff attended meetings of the Prevention Coalition, Albemarle County DSS Strategic Planning and the Regional VJCCCA, St. John the Baptist in the Woods Foundation.
- Convened group for fifth planning meeting to consider submission of Safe Schools/Healthy Students grant in spring 2006.
- Met with City and County budget and leadership staff to communicate about upcoming FY07 agency budget review cycle.
- Met with new City budget analyst to coordinate budget analysis tasks.

### Raising Awareness of Children and Family Issues

- Completed research and helped present materials for Board of Supervisors' work session on human service needs, September 7, 2005.
- Logged over 2,691 page views on the CCF website ccfinfo.org. Most visited pages include "About the Commission", Guide and Publications, and FAPT.
- Over 7,143 documents were downloaded from the CCF website. The 2003 Community Needs Assessment was the top download, with over 103 downloads. Over 242 "bookmarks" were set by visitors.
- Board of Supervisors and City Council appointed Charles Martin as CSA Private Provider representative.
- Planned for follow-up training related to "Gang Identification and Prevention" for citizens and parents in collaboration with City and County Police, Social Service Departments, Court Services Unit, Commonwealth Attorney's Office, City and County schools, Weed and Seed, US Attorney's Office and others.
- Media coverage on City of Charlottesville "Data Team" in *C'Ville Weekly*.
- Media coverage of Gang Identification grant in *Cavalier Daily* and, with CCF member Tim Heaphy, on Channel 29.
- CCF Legislative Agenda completed with summary page and sent to City, County and Thomas Jefferson Planning District Commission.

### Administration/Research

- Held orientation session for new and returning community agency applicants for City, County and United Way funding in collaboration with United Way – Thomas Jefferson Area. Provided one-on-one technical assistance to six applicant agencies.
- Helped convene discussion at Walton Middle School with school, Parks and Recreation and agency staff to explore extended after-school opportunities at Walton.
- Hiring process underway for Project Coordinator for the creation of a Charlottesville/Albemarle Human Services Budget. Graduate and undergraduate student hired; Meetings held with Faculty Supervisor, Steven Stern, to orient students and plan implementation.
- Oriented new undergraduate intern, Adrienne Trinkka, for full-year internship at CCF through University Internship Program.
- Interviewed candidates for PT Information and Outreach Coordinator.
- Hosted United Way "Day of Caring" volunteers who bundled and organized "What's There to Do After School" brochures for delivery to all City, County elementary, middle and high schools.
- Community Attention donated a desk, bookshelf and chair to CCF – to be used to house temporary coordinator for Child Advocacy Center.
- Recruited new members for Agency Budget Review Team and finalized schedule of reviews.

- Prepared for transition of CCF payroll to Citylink as part of overall City of Charlottesville initiative in September.
- Met with pro-bono lawyer from the firm of Sonnenshein Nath and Rosenthal, LLP and drafted preliminary documents for incorporation for review by committee.
- Completed formatting and edits on *Stepping Stones* and created first draft to be sent to printer.
- Completed required "Program Financial Analysis" for City of Charlottesville for FY07 budget.
- Intern conducted phone research into other Lynchburg and Hamptons' hiring of grant writers for collaborative human service initiatives and "systems of care" support.
- Developed first draft of budget and outline of case statement for increased collaboration with University of Virginia around applied research/human services problem solving.

### Work Groups

- **Agency Budget Review Team** – Held follow-up session with agencies on September 2<sup>nd</sup> to identify short and long-term recommended revisions to review process.
- **Assets for Youth** – Finalized promotional PSA created by Music Resource Center; identified recommended leads for implementation of selected recommendations for City and County assistance; Youth career-exploration/employment sub-committee: Completed first draft of "donor's advisory" on local youth career exploration and employment needs.
- **Comprehensive Services Act Committee** — Provided orientation for new Charlottesville Schools and Region Ten representatives to CSA. Held first meeting of ad hoc group on program threshold revisions. Continued revisions and consolidation of three existing program manuals. Met with CDSS supervisor and intern to outline support activities for subcommittee work.
- **Family Violence Work Group** – Received funds from the Virginia Department of Health and Human Services of \$75,000 to pilot Foothills Child Advocacy Center (CAC) and submitted two proposals to National Children's Alliance for additional staff and training. Coordinator's position advertised. By-laws and policies and procedures being developed. Local attorney agreed to handle incorporation pro bono.
- **Juvenile Justice Advisory Committee** – Approved the appointment of the Juvenile Court Confidentiality Subcommittee to recommend policy to the Juvenile Court to govern the practice of local Juvenile Court information sharing and approved moving to a bi-monthly meeting schedule. Agreed to establish a JJAC Leadership group to set agendas and recommend new objectives.
- **Partnership for Children** – The Partnership for Children is reviewing the 2003-04 data regarding Early Childhood Indicators. The work group is currently organizing and clarifying our local data to increase consistent reporting through common terms and definitions. PFC has also established membership fees and received updates on the new Dental Clinic as well as the Child Care Seal of Approval.
- **Service Learning Work Group** – Planning recruitment and training of additional service sites and outreach to school staff.
- **Teen Pregnancy and STD Prevention Work Group** – Conducted awareness activities including participation in fair at Buford Middle School, reception for donors, and outreach to WINA. Coordinator provided direct education to students at Tandem, STAB and is responding to requests for presentations from Walker and Woodbrook Parent Teacher Organizations.

### CCF Strategic Issues

- Implementation of recommendations within *Case for Change*.