

DIRECTOR'S UPDATE, AUGUST 1 – AUGUST 27, 2002

Coordination of Services

- CCF staff attends meetings of/on City of Charlottesville Neighborhood Leadership Team retreat, JABA 2020, Prevention Coalition, National Issues Forum planning group, Quality Community Council, Crozet Diversity Task Force.
- CCF staff attends City middle school service fairs on August 24 at Buford and Walker and distribute Guides to Youth Services. Guides distributed to high school teachers through Ron Hutchinson. County service fair for teachers planned for October 3rd, by Teen Pregnancy/STD Prevention Coordinator.
- Collecting legislative issues for 2003 General Assembly agenda for children and families.
- Helped to prepare notes and recommendations and to incorporate feedback from ad-hoc group on services to Limited English population for the Partnership for Children August meeting. Motion taken to bring community-wide recommendations to the CCF, and City/County.

Raising Awareness of Children and Family Issues

- CCF Director and Juvenile Justice Coordinator present at a local conference of faith-based organizations.
- Focus Group of Charlottesville High School students on potential use, topics, and incentives for locating a Continuous Feedback System on the high school's web site.
- 2002 *Stepping Stones* due in the CCF office by first week of September. Formatting complications delay August print date.
- General Assembly representatives confirm attendance at December 10 Legislative Forum on Children and Families, 3:00 – 5:30 p.m. at the UVA School of Law. Planning group selects 3 questions, with background information, to prepare ahead of time.
- Training to be offered on September 27th and October 11, 9-3 at UVA for "reporters" and "observers" for the upcoming **November 2** National Issues Forum on "*Our Nation's Children: Is Something Wrong?*" CCF volunteers needed.
- Drafts and sends out press release for second low-income dental clinic on August 23rd.
- JJC Coordinator participated in statewide VJCCA Funding Formula meeting at DJJ in Richmond on August 21st.

Administration/Research.

- Submitted a grant proposal to Ronald McDonald House for re-printing of Guide to Youth Services, and distributed grant opportunity to the children and families listserv.
- Executive Committee meets with facilitators on August 28th in order to plan for Sept. CCF retreat.
- First draft of annual report compiled by CCF staff, Teen Pregnancy/STD Prevention Coordinator, and Partnership for Children Coordinator.
- CCF Director visited "Baltimore Citistat" to view local governments' use of Geographic Information System data to identify current problems, develop responsive strategies, and hold managers accountable for improvements. Attended strategy sessions of the Health Department, Housing and Community Development, and Public Works.
- CCF staff coordinates second "Orientation to the Comprehensive Services Act" training for Family Assessment and Planning Team members and case managers. The Virginia Institute for Social Service Training Activities conducts the training.
- IMC modifying analysis functions of the Continuous Feedback System to give current time results, and revising search engine for the Guide to Youth Services on the CCF website.
- CCF Director prepares necessary documentation for IVE reimbursement through Charlottesville Department of Social Services.

Work Groups

- **Children Needing Extensive Services** – Members meet August 28th.
- **Community Needs Assessment**- Tabulation of results underway. Materials are being prepared for next review of data by the work group on September 12th.
- **Violence in the Home Work Group** – Convenes brainstorming meeting to review position paper and work plan developed by Gretchen Ellis. Identifies priority issues. Agrees to establish a structure that facilitates coordination with community wide responses to child abuse and neglect. Minutes and first work group meeting forthcoming.
- **Partnership for Children - Child Care Workgroup**: An intern at Charlottesville DSS is completing a brief survey of child care providers to determine their level of training. **Home-Visiting Collaborative**: The Home-Visiting Screening Form will be presented to staff at UVA Clinics on 8/27. **Parent Education Work Group**: A workshop on Fussy Babies will be presented on Saturday, October 5th in collaboration with Martha Jefferson and UVA Hospitals. The next edition of *Grow Along With Me* is being printed and will be distributed at the end of August. **Public Awareness Work Group**: The Eure Communication ads were recorded at the end of July and ran through the month of August. We are working on the next series of ads. **School Readiness Work Group**: Dental health materials will be added to the Literacy Kits for the next distribution cycle. Planning for our fall training event. It will be focused on improving health outcomes.
- **Juvenile Justice Advisory Committee** - Young Offenders Coordinator begins work.
- **Teen Pregnancy/STD Prevention Work Group** – Planning for work group retreat with a focus on moving forward after the third and final year of private funding. Secures pro-bono facilitator and site for September 16, 2002.
- **Outcome Measurement Work Group** – Training schedule and application release/deadline established and communicated to community agencies. Initial outcome maps presented to team. Linked Excel budget spreadsheet created and offered to FY04 applicants. Request for pilot agencies to participate in site visits forthcoming.
- **Data Management**- Drafting press release materials and letters of communication to Council and Board, and planning for distribution of final report.

CCF Work Plan

Upcoming strategic issues:

- Setting the course for 2003.