

## DIRECTOR'S UPDATE, OCTOBER 20 – NOVEMBER 22, 2004

### Coordination of Services

- Staff attended session of County Schools strategic planning session, meeting with Principal/Assistant Principal at Clark Elementary School to help them link with parent support initiatives; meeting with new Charlottesville Housing Redevelopment Authority director to discuss child care needs and recommend links to local resources; meeting with Emily Lyster of UVA's "Safe Kids" to establish links with local human services and public safety organizations; meeting with Judge Berry and Judge Whitlock to discuss the development of a local Truancy Mediation Program sponsored by the Mediation Center; meeting with Diane Behrens, Albemarle County School Administrator to discuss the development of a school/court/agency meeting on client information sharing. Attended first meeting of 2020 Plan Implementation Group.

### Raising Awareness of Children and Family Issues

- Revised draft of a "case statement" for the development of a human services plan for Charlottesville/Albemarle as part of discussions with JABA in response to their May CCF presentation.
- Began research brief on increase in limited English speaking families in the area, and compilation of a list of available human service resources.
- Prepared memo to Legislative Forum partners to alert them that we will not be holding a 2005 Legislative Forum for Children and Families due to limited capacity.

### Administration/Research.

- Moved on October 22, and worked with County and City Information Technology departments to transfer computers and support functions from City Hall to County 5<sup>th</sup> Street Extended. Explored options for acquiring affordable furniture. Received approval from City of Charlottesville to use carryover for technology/equipment/furniture use for the move.
- Provided technical assistance, clarification and support to a range of community agencies applying for City-County funding, due November 19<sup>th</sup>. Oriented eleven review team members on outcome measurement, review process, and logistics of Agency Budget Review Team.
- Preparing City of Charlottesville internal budget – due November 29<sup>th</sup>, and drafting City-County agency application due December 15<sup>th</sup>. CCF is including a request for a new full-time Grants Manager/Analyst, as well as preparing budgets for five and ten percent reductions for the City as requested.
- Prepared Work Group templates and logistics for CCF Retreat, October 27<sup>th</sup>, 2004. Follow-up work group met for the first time on November 11, 2004. Update will be provided to CCF on January 5<sup>th</sup>.
- Finalized draft of the CCF Annual Report 2004 for edits by CCF members, and presentation in early January 2006.
- Developed matrix of staff responsibilities for ongoing discussions with Partnership for Children and local government on charter and mission of Partnership.

### Work Groups

- **Assets for Youth** – Finalized full set of recommendations, and identified those that should advance to City Council, Board of Supervisors, and School Board for action. Finished draft of work group report and sent out to work group for final edits. Received endorsement and support from youth leaders for the content and recommendations cited in the *Youth Voices* report. Presented *Youth Voices* draft to St. John in the Woods Foundation (funder of the research), as well as a focused study on Southern Albemarle youth. Final report will be presented to CCF on January 5<sup>th</sup>.
- **Comprehensive Services Act Committee** – Approved structure and charges for new committees to oversee CSA and address program and fiscal issues identified in the CSA Cost Containment Report.

- **Family Violence Work Group** - Children's Advocacy Center update to be presented December 1<sup>st</sup> 2004. Analysis of first six months of Multidisciplinary Team completed; *Talking About Tough Topics* forum registered 105 participants for December 1 presentation; KidsWatch group leader training scheduled for December 6; ad hoc\_group convened to plan for Child Abuse Prevention month in April.
- **Juvenile Justice Advisory Committee** – Met on November 11<sup>th</sup> and discussed 2005 JABG funding, the Information Sharing Pilot Project, the Quarterly Juvenile Statistics Bulletin and juvenile justice agency evaluation.
- **Outcome Measurement Work Group** – Members determining next steps regarding the recommendations for continuation of Focus Areas project and collection of human services data. Will present a report to CCF in February 2005.
- **Partnership for Children** –Finalized and received approval on draft of FY06 application. Exploring grant source for support of Child Care Quality Seal. Sought stop-gap support for FY04 and FY05 deficits caused by the lack of anticipated IVE Reimbursement funding.
- **Teen Pregnancy/STD Prevention Work Group** –Developing work plan to secure CACF match and measure impact of educational, coordination, and outreach activities.
- **Service Learning Work Group** – Secured commitment from Lexis Nexis to print manual; first draft of manual being reviewed by work group.
- **Information Sharing Implementation Work Group** –Final contract approved for implementation of information-sharing project. "Requirements Group" formed to advise development of automated interactive system with first meeting to be held on November 23<sup>rd</sup>.

#### CCF Strategic Issues

- Finances: Managing uncertainty around IVE and CSA revenue streams for FY05 operations.