

DIRECTOR'S UPDATE, NOVEMBER 23 – DECEMBER 21, 2004

Coordination of Services

- Staff attended the Juvenile Sex Offender Training and the Talking About Tough Topics Forum. Prevention Coalition. Provided technical assistance for youth program planning to staff from Urban Visions.

Raising Awareness of Children and Family Issues

- Completed interviews for research brief on increase in limited English speaking families in the area, and compiled a list of available human service resources.
- Revised draft of a "case statement" for the development of a human services agenda for Charlottesville/Albemarle as part of discussions with JABA in response to their May CCF presentation.
- Logged 1,528 page views on the CCF website from November 23 to Dec 14. Most popular pages included Guide to Youth Services and FAPT pages.
- Listserv acquired 4 new members from Nov 23 to Dec 14, and 3 messages were shared.

Administration/Research.

- Yancey School received 21st Century Learning Grant, with grant writing assistance supervised by CCF.
- Distributed all City-County applications to review team, conducted some site visits, held initial review meetings and compiled summary of financial requests for Agency Budget Review Team.
- Prepared and submitted CCF's City-County agency application to County of Albemarle due December 15th.
- Finalized draft of the CCF Annual Report 2004 with listing of work groups. Scheduled presentations to City Council are February 7 at 7:00 p.m. and to County Board of Supervisors on February 2nd at 10:00 a.m.
- Participated in interviews for CSA Utilization Review Manager position.
- Ordered furniture for CCF meeting room and staff.
- Provided performance evaluations for two undergraduate interns.
- Met with Partnership for Children's Data Management Work Group and City-County representatives to discuss staffing and work plan directions.
- Participated in post-retreat "Redesign work group" and developed draft calendar/agenda for potential annual meeting plan. Final report to be presented to CCF in February 2005.
- Participated on the interview panel for the CSU Supervisor position.

Work Groups

- **Assets for Youth** –Finalized work group report and recommendations. Final report will be presented to CCF on January 5th.
- **Comprehensive Services Act Committee** –.Finalized committee charges and structure changes for CSA program revisions. Hosted two half day trainings for CSA partners on Juvenile Sex Offending; attended by 47 people. Follow-up session on developing skills for working with juvenile sex offenders is being discussed.
- **Family Violence Work Group** - 110 people attended the *Talking About Tough Topics* forum on December 1; evaluations were extremely positive; Forum may be offered again in Spring, 2005. CCF Planner met with students from the Darden School who will develop a Children's Advocacy Center business plan. A team of Commissioners and Work Group members will meet on January 11 to plan for CAC implementation process. KidsWatch group leader training was provided to 10 doctoral students at U.Va.'s Curry School.

- **Juvenile Justice Advisory Committee** – Met on December 9th and finalized the distribution list for the Quarterly Juvenile Statistics Bulletin; developed an outline for a March, 2005 meeting on Communication among court-involved professionals; heard a presentation from Camille Cooper, Director of the Charlottesville Mediation Center, on the new Truancy Mediation Program; and reestablished the Evaluation Subcommittee.
- **Outcome Measurement Work Group** – Preparing CCF report in February 2005 to summarize research findings and recommended steps forward.
- **Partnership for Children** –Submitted grant application for support of Child Care Quality Seal. Developing transition plan to respond to funding cuts. .
- **Teen Pregnancy/STD Prevention Work Group** –Developing work plan to secure CACF match and measure impact of educational, coordination, and outreach activities.
- **Service Learning Work Group** – Secured commitment from Lexis Nexis to print manual; first draft of manual being reviewed by work group for publication in winter 2005
- **Information Sharing Implementation Work Group** – “Requirements Group” met twice to advise development of automated interactive system.

CCF Strategic Issues

- Investigating funding and scope/parameters for initiating a CCF strategic plan in 2005.