

DIRECTOR'S UPDATE, OCTOBER 21 – NOVEMBER 24, 2003

Coordination of Services

- Staff attended planning and coordination meetings of the County of Albemarle DSS Strategic Planning group, City of Charlottesville Neighborhood Strategy Team, Quality Community Council/Achievement Gap meeting, City/County Educational Fund Steering Committee, Prevention Coalition, CSA State Coordinator's meeting, and TJPDC planning meeting for MetSys and information sharing. .
- Presented CCF members' request for attention to substance abuse issue to Prevention Coalition on 11-19-03. Charge adopted by members.
- CCF director and planner met with Judge Berry to coordinate Court Best Practice effort with CCF efforts in the areas of family violence and coordination between agencies.

Raising Awareness of Children and Family Issues

- Dr. Michael Dickens presented major trends reported in *2003 Stepping Stones* to the Albemarle County Medical Society on November 6; challenged members to address the drop in pre-natal care rates and invited members to join work groups and apply to CCF.
- Finalized questions, press outreach strategies, and informational materials for upcoming Legislative Forum on Children and Families -- December 16 3:00 – 5:30. Notice of event included in City utility bills.
- CCF Planner presented data on the working poor to Leadership Charlottesville on October 22, and challenged them to undertake an Earned Income Tax Credit campaign.
- Presented CCF 2003 annual report to the Albemarle County Board of Supervisors (November 5) and Charlottesville City Council (November 17). Request from County Board for email updates on new CCF information. Coverage in *Observer* on November 19, 2003.
- Juvenile Justice Coordinator presented survey findings to local bar association on November 20, 2003.

Administration/Research

- Received, recorded, and screened applications and financial requests from community agencies to City and County for funding. CCF staff produced summaries of all requests, spreadsheet, and orientation materials. Orientation provided to review team members with FY05 process and criteria, and applications distributed on November 24th.
- Preparing City-County FY05 budget application, and City of Charlottesville business plan and budget forms for submission in mid-December.
- Provided technical assistance to 14 non-profit agencies applying for City-County funding.
- Staff participated in interviews for City of Charlottesville Parks and Recreation Director.
- Reviewed documentation (contracts, budgets) to Albemarle County DSS for IVE reimbursement process for FY04.
- Revising work plan of the Executive Committee to be presented to CCF members in early 2004 in response to 2002 retreat objectives to enhance the advisor and catalyst roles of the CCF, while strengthening the information source and coordinator roles.

Work Groups

- **Assets for Youth** – Compiled models and resources for involving young people in conducting an inventory of assets (what resources do they use, seek, and what characteristics should organizations serving young people have?); sub-group exploring pilot; focus for December to expand to include parent involvement.
- **Children Needing Extensive Services** – Completing final report for presentation to CCF in January 2004.
- **Comprehensive Services Act Committee** –
 - **Cost Containment Committee** – Completed report for discussion at CCF December 2003 meeting and presentation to Charlottesville City Council, January 20, and Albemarle County Board of Supervisors.

- **Family Violence Work Group** – Undertaking required community needs assessment for establishing a multidisciplinary team and child advocacy center. Developing coordinated prevention strategy. Preparing report to CCF in February 2004.
- **Juvenile Justice Advisory Committee** – Accepted Information-Sharing sub-committee report to be presented to CCF in January 2004. Released new Guide to Courts for youth and their families, funded by JAIBG to be made available in December.
- **Outcome Measurement Work Group** – Finalized draft of “target areas” and presented synopsis to various CCF work groups and City Council and Board of Supervisors. Conducting brief scan of community assets to integrate into the document; finalizing work plan; completing short description of project for broad distribution.
- **Partnership for Children** –City-County community agency application submitted; discussion of priority issues underway. .
- **Teen Pregnancy/STD Prevention Work Group** – Continues to seek coordinator. Members meeting monthly to insure continued focus, coordination and communication.

CCF Strategic Issues

- Identifying resources to allow work groups to move ahead on priority issues after existing resources have been utilized or redirected.
- Exploring increased joint planning in the future with Jefferson Area Board of Aging to expand children and family focus to include intergenerational issues and all families.