

DIRECTOR'S UPDATE, DECEMBER 21, 2004 – JANUARY 20, 2005

Coordination of Services

- Staff attended meetings of the Prevention Coalition, Albemarle County Strategic Planning goal groups, and a VJCCCA Oversight Committee meeting.
- Staff and interns completed list of human services contacts for Limited-English speaking residents and distributed to CCF members and the County of Albemarle information desk.
- CCF Ad-hoc group met with JABA leadership and staff to revise/propose a joint intergenerational approach, based on feedback from CCF members at January 2005 meeting. Report due to CCF February 2005.

Raising Awareness of Children and Family Issues

- Sent draft of "research brief" focusing on needs of Limited English speaking residents to those interviewed for fact check. Due to be released at the end of January 2005 with CCF *Quarterly Report*.
- Drafted cover sheet and began to assemble Power Point presentation for delivery of annual report to City Council on February 7th and Board of Supervisors on Feb 2nd.
- Logged 1,326 page views on the CCF website Dec 14 to January 25. Most popular pages included Family Assessment Planning Team and CSA pages, the Teen Pregnancy/STD Prevention work group page, and "News, Press, and Calendar". Listserv acquired 4 new members from Dec 14 to Jan 24, and 6 messages were shared.
- CSA Committee issued a letter to State and Local legislators informing them of unanticipated cuts to CSA Administrative cuts, resulting in over \$6,000 cut to CCF this year, and cuts to the Family Trust fund affecting CYFS and Region Ten.
- Distributed the Juvenile Status Bulletin with first quarter FY05 juvenile justice statistics to judges and professionals and also distributed via the Listserv.
- Printed 1,000 updated copies of the *Juvenile Court Guide* funded by a One Time JABG grant.

Administration/Research.

- Facilitated Agency Budget Review Team meetings, conducted site visits as needed, sent out questions to agencies and communicated responses to reviewers.
- Participated in second set of interviews for CSA Utilization Review Manager Position at Region Ten.
- Participated in post-retreat "Redesign work group" and developed draft calendar/agenda for potential annual meeting plan. Final report to be presented to CCF in March 2005.
- Reviewed and approved final CCF accounts for fiscal year 2004.
- Sent letter to legislators and Legislative Forum planning members letting them know that CCF and CASA had insufficient capacity to hold a 2004 Legislative Forum.
- Participated in meetings between Partnership for Children Data Management Group and City and County leadership to clarify staffing and outcome priorities for FY06.
- Completed VJCCCA, JABG and Young Offender Program quarterly reports.

Work Groups

- **Assets for Youth** –Printed Assets for Youth "Voices of Youth" report as well as "Recommendations" report with private funds to be delivered January 31. Convened strategy group to determine how and when to move ahead with recommendations for implementation team, based on CCF direction at January 2005 meeting, and to shape press release and distribution of reports.
- **Comprehensive Services Act Committee** —Invited attendees to participate in new CSA committees. Developed orientation materials and facilitated logistics for February 2005 start-up. Requested support

from state and local legislators to seek corrective measures to restore CSA program's administrative funding to previous level.

- **Family Violence Work Group** -- A team of Commissioners and Work Group members met on January 11 to plan for CAC implementation process. Invitations to join Transitional Team extended to nine individuals. To date, Blake Caravati, Tracey Hopper, Joan Kammire, and Sonia Smith have accepted. The focus for the transitional team will be to determine the model and oversight plan. A subsequent group will move implementation forward.
- **Juvenile Justice Advisory Committee** – Accepted and approved the 2005 JABG award of \$16,526 to be used for the design, support and administration of the FAPT Infoshare Web Site. Completed the translation and formatting and will begin printing the Spanish translation of the *Juvenile Court Guide* in late January.
- **Outcome Measurement Work Group** – Prepared draft of a report for approval by CCF in February 2005 for feedback by work group members.
- **Information Design Team** – The I.S. Design team met on January 3rd and January 10th to design the FAPT Infoshare Web Site to automate the IFSP form and provide Internet access to the IFSP information for FAPT agencies. IS system demo to be presented to CART and FAPT members in February.
- **Partnership for Children** –Developed and approved transition plan for Partnership with significant reduction in staff (10 hours a month of Director's time until June 30, 2005) Executive Committee prepared letter to Agency Budget Review Team recommending next steps. Partnership's home-visiting collaborative submitted application to United Way with Christina Delzingaro (ARC Executive Director) as the lead contact.
- **Teen Pregnancy/STD Prevention Work Group** –Finalizing work plan for approval by work group. Recruiting new members.
- **Service Learning Work Group** – Finalized draft of Youth Service Learning manual. Text is under review for print by team members. Lexis-Nexus will print pro-bono in February, thanks to the efforts of work group participants.

CCF Strategic Issues

- Investigating funding and scope/parameters for initiating a CCF strategic plan in 2005.