

## DIRECTOR'S UPDATE, MAY 24 – JUNE 24, 2004

### Coordination of Services

- Staff attended meetings of the Prevention Coalition, two interviews with Region Ten Executive Director candidates, City-County Public Education Fund Steering Committee meeting, reception for new City School superintendent, meeting of Albemarle County guidance counselors, Strategic planning sessions of the Youth Council of the local Workforce Investment Board, strategy sessions for Albemarle County DSS on needs assessment and outreach, and the Juvenile Justice and Delinquency Prevention Conference in Williamsburg. CCF member Shirley Copeland presented CCF materials to Piedmont Deacons and Lay Council quarterly meeting on Sunday, 5/30/04.

### Raising Awareness of Children and Family Issues

- Website: Total page views for June-1193. Total visitors for June: 296. Most popular pages (tie): "FAPT", "About the Commission", and "Listserv, Links and Resources".
- JJ Coordinator presented Court Users survey results at June 4<sup>th</sup> guardian ad litem training.
- Helped identify board members for new City-County public education fund.

### Administration/Research

- Conducted electronic survey to City and County leadership on CCF advisory role.
- Finalized part-time Family Assessment and Planning Team (FAPT) coordinator job description, posted ad in papers with a deadline of June 25<sup>th</sup>. and screened applicants.
- Developed an internal plan for coverage of CSA Coordinator time for six-eight week period.
- Analyzed ABRT application and review process evaluation results.
- Recorded selected youth focus groups as part of the Assets for Youth engagement study.
- Submitted IVE documentation for receipt of revenues from Charlottesville DSS.
- Provided technical assistance to Boys and Girls Club representatives and Computer4Kids staff in preparation for FY06 application process. Provided rating scores for agencies upon request.
- Conducted an inventory of staff resources and capacity for Summer 2004. In the process of determining what to cut, how to supplement staff, or what to postpone in light of obligations and funding responsibilities and limited staff capacity.
- Provided labels of all agencies/organizations that deal with children from our database to the Boys and Girls Club for a mass mail out.
- Program Assistant & Planner attended Charlottesville City Link Presentation.

### Work Groups

- **Assets for Youth** – Youth-led focus groups completed and data entered for all surveys and discussions. Research on "best practices" underway, and generation of recommendations under discussion by study sub-committee. Concepts for after school promotional campaign being developed and discussions with United Way underway regarding coordination of youth service program updates for CCF's *Guide* and Assets website concept.
- **Comprehensive Services Act Committee** - Single FAPT held first meeting. Recognition event for previous FAPT members planned. Revised IFSP form finalized for July implementation. Began process for FY05 contractual agreements between vendors and Charlottesville/Albemarle by mailing memo on General Terms and Conditions for CSA Funded Services for FY05.
- **Family Violence Work Group** –Children's Advocacy Center feasibility study interviews completed; report writing underway; KidsWatch groups to be held at 3 locations over summer with UVa Curry students facilitating-community wide expansion scheduled for fall 2004.

- **Juvenile Justice Advisory Committee** – The JJAC continued working on the Juvenile Justice Comprehensive Plan update and developed a process to screen and submit JABG One Time Grant applications for the City and the County.
- **Outcome Measurement Work Group** – Materials developed for campaign to focus human service investments. Proposal for integrating child and family focus areas into FY06 review developed. ABRT evaluations reviewed.
- **Partnership for Children** – Revised outcomes and logic model for FY06 submission to the City and the County and ongoing discussions between data management sub-committee and localities.
- **Teen Pregnancy/STD Prevention Work Group** – submitted article to *Tribune* on Gonorrhea outbreak in collaboration with the Health Department; staffing table on downtown mall emphasizing teen pregnancy and STD prevention; Coordinator participated in radio and TV spots.
- **Service Learning Work Group** – Best practice research underway
- **Information Sharing Implementation Work Group** – Business Process analysis underway; three potential models demonstrated to work group members for consideration; target population of FAPT cases identified as first phase of roll-out. Memo of understanding and agreement to be developed.

### **CCF Strategic Issues**

- Strengthening advisor role, informed by survey results, using Family Violence and Assets for Youth reports as potential models for crafting and implementing recommendations.
- Addressing limited staffing capacity to meet current CCF obligations, projects and initiatives.