

**CHARLOTTESVILLE/ALBEMARLE COMMISSION
ON CHILDREN AND FAMILIES
MEETING MINUTES
SEPTEMBER 6, 2006
ACOB-5TH STREET, ROOM B**

MEMBERS PRESENT

Rosa Atkins, Charlottesville City Schools
Brian Bills, Albemarle Youth Representative
Lou Bograd, City School Board Representative
Martha Carroll, 16th District Court Service Unit
Robert Cox, Charlottesville Dept. of Social
Services
Madison Cummings, Chair, Albemarle Citizen
Representative
Sara Dansey, Vice Chair, Albemarle Citizen
Representative
Neta Davis, Region Ten Community Services
Tracey Hopper, Charlottesville Citizen
Representative
Steve Koleszar, County School Board
Representative
Winx Lawrence, University of Virginia
Tim Longo, Charlottesville Police Department
Pam Moran, Albemarle County Schools
Pat Mullaney, Albemarle Department of Parks &
Recreation
Lilian Peake, Thomas Jefferson Health District
Kathy Ralston, Albemarle Department of Social
Services
Mike Svez, Charlottesville Department of Parks
& Recreation
Cathy Train, United Way-Thomas Jefferson
Area
Roxanne White, Albemarle County
Paul Wisman, Charlottesville Citizen
Representative

MEMBERS NOT PRESENT

David Bynes, Albemarle Citizen Representative
Leslie Harris-Scott, Charlottesville Citizen
Representative
Tim Heaphy, Charlottesville Citizen
Representative
Charles Martin, Private Provider Representative
John Miller, Albemarle Police Department
Rochelle Small-Toney, City of Charlottesville

CCF STAFF PRESENT

Rory Carpenter, Juvenile Justice Coordinator
Gretchen Ellis, Director
Linda Rahman, Administrative Assistant
Hallam Roth, Information & Outreach
Coordinator

OTHERS PRESENT

Megan Raymond, University of Virginia

HANDOUTS (prior to meeting)

Agenda for September 6, 2006 CCF meeting
June 7 & July 5, 2006 CCF meeting minutes
Director's Report (July & August, 2006)
Human Services Investments – Executive
Summary & full report
H.S. Investments – Commissioners Questions &
Team Responses
Edits to the H.S. Investment Draft Report
Motion to accept the H.S. Investments Report
and to create a H.S. Strategic Plan Advisory
Group
Policy on Pubic Comments
August 2006 Proposed Bylaws with changes
Legislative Agenda for Children & Families
2006-2007 Executive Summary
Charlottesville CSA Summary Financial Report
Albemarle CSA Summary Financial Report
CSA June 2006 Meeting Minutes

HANDOUTS (during meeting)

Recent edits to the H.S. Investment Draft Report

I. WELCOME AND INTRODUCTIONS

M. Cummings, Chair, called the meeting to order at 5:30p.m. and welcomed the Commissioners and public. He announced that there would be a celebration honoring former Commissioner, Dr. Susan McLeod, director of the Thomas Jefferson Health District, on her retirement on Tuesday, September 19, 2006 at 3:00pm. Information on the celebration has been emailed to all Commissioners.

M. Cummings thanked Commissioner T. Hopper for her term as Chair during 2005-2006 and presented her with a gift from CCF. M. Cummings announced that CCF has a new initiative, "Volunteer of the Quarter", and recognized Commissioner Sara Dansey as the first recipient of this award and presented her with a plant.

II. SPECIFICATION OF ITEMS TO BE ADDED AND ADOPTION OF AGENDA

M. Cummings revised the agenda by moving item # VIII to item #V.

◆ THE COMMISSION ADOPTED THE SEPTEMBER 6, 2006 CCF MEETING AGENDA AS REVISED.

III. COMMENTS FROM THE PUBLIC

No comments were made.

IV. MINUTES FROM THE CCF MEETING FOR JUNE 7TH AND JULY 5, 2006

A motion to approve the June 7th and July 5th, 2006 minutes was made by T. Hopper and seconded by K. Ralston.

◆ THE COMMISSION APPROVED THE JUNE 7 AND JULY 5, 2006 CCF MEETING MINUTES.

V. BY-LAWS REVISION

A motion to amend the Charlottesville/Albemarle Commission on Children and Families by-laws as follows was made by T. Hopper and seconded by K. Ralston:

- For Article 3, Section 1: The membership of the Commission shall consist of twenty-eight voting members. Eleven of the voting members shall be citizen representatives ("Citizen members"), five appointed by the Albemarle County Board of Supervisors, five appointed by the City Council of the City of Charlottesville, and one jointly appointed private provider representative, as required by the Comprehensive Services Act. Of the eleven citizen members, at least one appointee from each jurisdiction must be a parent, and one appointee from each jurisdiction must be a youth under the age of eighteen years at the time his or her appointment takes effect. Seventeen of the members shall be as follows ("Agency Members"): the Superintendent of the Charlottesville City School division, the Superintendent of Albemarle County school division, the Director of the Charlottesville Department of Social Services, the Director of the Albemarle County Department of Social Services, the Albemarle County Chief of Police, the Charlottesville Chief of Police, the Director of the Albemarle County Department of Recreation, the Director of the Charlottesville Department of Recreation, a representative of the Albemarle County School Board, a representative of the Charlottesville School Board, the Director of the Sixteenth District Court Services Unit, the Director of the Thomas Jefferson Health District, the Director of Region Ten Community Services Board, an Albemarle Assistant County

Executive, a Charlottesville Assistant City Manager, and the President of the United Way-Thomas Jefferson Area and a representative of the University of Virginia.

- For Article 3, Section 4: Each appointment shall be made by having the Charlottesville City Council and/or the Albemarle County Board of Supervisors (as may be applicable) name the specific individual or designate an agency representative by title who will serve on the Commission and by identifying the date upon which that individual's appointed term will expire.

◆ **THE COMMISSION APPROVED THE AMENDMENT OF THE BY-LAWS FOR THE CHARLOTTESVILLE/ALBEMARLE COMMISSION ON CHILDREN AND FAMILIES.**

VI. CCF LEGISLATIVE AGENDA

A motion to accept the Charlottesville/Albemarle Commission on Children and Families' proposed 2007 Legislative Agenda and to authorize the Executive Committee to make amendments based upon recommendations from the Partnership for Children and/or the Comprehensive Services Act Committee was made by B. Cox and seconded by K. Ralston.

R. Carpenter gave a brief overview of the CCF Legislative Agenda process and reviewed the changes in this year's agenda. R. Carpenter stated that on Policy Recommendation number one: Juvenile Justice Services, "Continue to" was added to the Action Requested to provide sufficient funding to expand mental health and substance abuse assessments and referrals at the detention center. R. White inquired if the funding was sufficient and if it was not, she recommended removing the words "continue to provide" and state only "to provide".

R. Carpenter reported that a policy recommendation was added, Policy Recommendation number three: Teen Pregnancy and Sexually Transmitted Diseases Prevention (see Legislative agenda document for recommendation).

The Commissioners requested that the Executive Committee prioritize the legislative issues, determine recommendations and report to the Commissioners at the next meeting.

◆ **THE COMMISSION APPROVED TO ACCEPT THE CHARLOTTESVILLE/ALBEMARLE COMMISSION ON CHILDREN AND FAMILIES' PROPOSED 2007 LEGISLATIVE AGENDA AND TO AUTHORIZE THE EXECUTIVE COMMITTEE TO MAKE AMENDMENTS BASED UPON RECOMMENDATIONS FROM THE PARTNERSHIP FOR CHILDREN AND/OR THE COMPREHENSIVE SERVICES ACT COMMITTEE.**

Commissioners thanked R. Carpenter for his report.

VII. INTERACTIVE GUIDE TO YOUTH SERVICES

H. Roth gave a demonstration on the Interactive Guide to Youth Services on the internet. She explained to the Commissioners the reasons for having it on the Internet and the procedures the agencies and public would use to access the Guide.

VIII. HUMAN SERVICES BUDGET

A motion was made by R. White and seconded by S. Dansey to accept the Human Services Investments Report with the amendments; to authorize final printing and distribution of the report, including presentation of the report to the Charlottesville City Council and the Albemarle

County Board of Supervisors in October; and to create a Human Services Strategic Plan Advisory Group, charged with oversight of a comprehensive Charlottesville/Albemarle human service strategic plan to align community needs with investments in order to establish human services priorities for the localities and a systematic plan to address these priorities.

G. Ellis distributed to the Commissioners recent edits to the Human Services Investments Draft Report and thanked Jenny Dietzel, Human Services Project Coordinator, Dr. Steve Stern, Merrill Bankard Professor of Economics at the University of Virginia and Research Director for the Human Services Investment project and the advisory team for the fabulous job in completing this major project. J. Dietzel and Dr. Stern provided the Commissioners with a brief background on the requirements the agencies had to meet to be included in the report, what was excluded and what was included in the report. They gave the Commissioners feedback on the challenges of collecting this information and reviewed the priorities and challenges of each.

Commissioners agreed this was a huge undertaking that not many cities undertake. They stated that the project is just the beginning and gives the City and County a base to look at and ask questions. M. Cummings thanked J. Dietzel and Dr. Stern for their hard work and the University of Virginia for their tremendous support.

◆ **THE COMMISSION APPROVED THE HUMAN SERVICES INVESTMENTS REPORT AND THE CREATION OF A HUMAN SERVICES STRATEGIC PLAN ADVISORY GROUP.**

IX. POLICY ON PUBLIC COMMENTS

A motion was made for the Charlottesville/Albemarle Commission on Children and Families to adopt the following policy statement on public comments by C. Train and seconded by T. Hopper:

The Charlottesville/Albemarle Commission on Children and Families acknowledges the importance of public discourse about topics of importance to children and families. Those affiliated with CCF are encouraged to participate in public dialog as concerned residents. However, Commissioners, staff, and work group members should take care to represent their opinions as personal and not as a statement on behalf of the Commission, unless directed or authorized by Commission as a whole or by the Executive Committee to make a public statement of opinion or an endorsement.

◆ **THE COMMISSION APPROVED THE POLICY STATEMENT ON PUBLIC COMMENTS.**

X. DIRECTOR'S REPORT

G. Ellis inquired if Commissioners had any questions on the Director's Report. She stated that she is putting together the work plan for the Human Services Budget and if any Commissioner wished to be on the committee or had any suggestions to please let her know. She will email the Commissioners with the member requirements. G. Ellis stated that the committee would consist of 8-10 people.

She stated that Region Ten and Community Attention counselors would train to be Functional Family Therapists for the community. G. Ellis updated the Commissioners on Kids Watch in Esmont. She stated that they are waiting till further in the school year before implementing at Yancey and Walton.

XI. MEMBER'S COMMENTS

M. Cummings stated how wonderful it was to have all the entities present around the table. He stated he is looking for a volunteer to act as Parliamentarian.

The meeting adjourned at 7:00p.m.

**THE NEXT MEETING OF THE COMMISSION WILL BE
OCTOBER 4, 2006
IN THE ALBEMARLE COUNTY 5TH STREET OFFICE BUILDING
CONFERENCE ROOM "B"
5:30pm to 7:00pm**