

**CHARLOTTESVILLE/ALBEMARLE COMMISSION ON CHILDREN AND FAMILIES
MEETING MINUTES
June 1, 2005
ACOB-5TH STREET, CCF CONFERENCE ROOM**

MEMBERS PRESENT

Martha Carroll, 16th District Court Service Unit
Shirley Copeland, Albemarle Citizen Representative
Madison Cummings, Albemarle Citizen Representative
Dr. Michael Dickens, Charlottesville Citizen Representative
Winx Lawrence, University of Virginia
Dr. Susan McLeod, Thomas Jefferson Health District
Linda Peacock, City of Charlottesville
Laura Purnell, Charlottesville City Schools
Kathy Ralston, Chair, Albemarle Department of Social Services
Sterling Robinson, Albemarle Citizen Representative
Noah Schwartz, Monticello Area Community Action Agency
Alia Stewart-Silver, Charlottesville Youth Representative
Kim Walters, Albemarle Youth Representative
Roxanne White, Albemarle County

MEMBERS NOT PRESENT

Phil Campbell, Region Ten Community Services Board
Dr. Kevin Castner, Albemarle County Schools
Robert Cox, Charlottesville Dept. of Social Services
Leslie Harris-Scott, Charlottesville Citizen Representative
Timothy Heaphy, Charlottesville Citizen Representative

MEMBERS NOT PRESENT (CONT)

Tracey Hopper, Albemarle Citizen Representative
Cathy Train, United Way-Thomas Jefferson Area
Danielle Wilcox, Charlottesville Citizen Representative

CCF STAFF PRESENT

Saphira Baker, Director
Rory Carpenter, Juvenile Justice Coordinator
Gretchen Ellis, Planner
Linda Rahman, Program Assistant

OTHERS PRESENT

Megan Raymond, UVA

HANDOUTS (prior to meeting)

Agenda for June 1, 2005 CCF meeting
May 4, 2005 CCF meeting minutes
Director's Report
CCF-Assets for Youth Work Group Presentations
CSA Committee Quarterly Report (2nd Quarter)
Charlottesville CSA Summary Financial Report
Albemarle CSA Summary Financial Report
CSA Meeting Minutes

HANDOUTS (during meeting)

Albemarle Kids member spotlight
Flyer on Youth Event

I. WELCOME AND INTRODUCTIONS

K. Ralston, Chair, called the meeting to order at 5:00 p.m. and welcomed the Commissioners and public. She stated that there were three Commissioners (Dr. Dickens, Sterling Robinson and Kim Walters) whose terms were ending and this would be their last meeting. K. Ralston thanked them and gave an overview of each Commissioner's outstanding accomplishments and contributions to the Commission. The Commissioners were given a Certificate of Appreciation along with individual gifts. S. Baker stated that K. Ralston was retiring from her position as Chair and reflected on her exceptional qualities and her ethic of continued commitment to the children and families of Charlottesville, Albemarle and the Commission. She thanked K. Ralston and presented her with a Certificate of Appreciation and gift.

II. SPECIFICATION OF ITEMS TO BE ADDED AND ADOPTION OF AGENDA

No agenda items were added.

- ◆ **THE COMMISSION ADOPTED THE AGENDA OF THE JUNE 1, 2005 CCF MEETING AS IS.**

III. COMMENTS FROM THE PUBLIC

No comments were made.

IV. MINUTES FROM THE CCF MEETING FOR MAY 4, 2005

A motion to approve the May 4, 2005 minutes was made by R. White and seconded by M. Cummings.

- ◆ **THE COMMISSION APPROVED THE MINUTES OF THE MAY 4, 2005 CCF MEETING.**

V. COMMUNITY AGENCY/ABRT DIALOGUE - UPDATE

S. Baker provided a brief summary of the discussion that was held on May 27th with community agency applicants and the Agency Budget Review Team. She stated that the meeting goals were to increase communication between the reviewers and agencies, to review strengths and weaknesses, identify areas for improvement and come up with a follow-up plan. She stated that John Freeman facilitated the meeting and Laura Vinzant volunteered to scribe. S. Baker noted that the meeting was very successful and that the participants enthusiastically indicated their desire for more meetings. She reported that the dialogue included items and suggestions such as increasing communication, more peer-tutoring, and review increasing site visits to year round, a discussion on large agency vs. small agency applications, multi-year applications/funding, the value of outcomes, and the overall desire for the funding pie to be larger and merit-based. She stated that the next step would be a follow-up meeting before this fall with the Outcome Measurement Work Group, and another full community agency meeting.

N. Schwartz reaffirmed the positive aspect of the meeting and the complexity of the issues that were brought before them. He emphasized the importance of developing systems that meet the needs of the funders and agencies and the long-term process that would be involved. Commissioners discussed the evaluation process, the opportunity for collaboration, and S. McLeod asked if there was a relationship between ABRT and the proposal to the DNC Hill fund for a human services budget. It was noted that, with the budget, the City and County would have more certainty in stating the community's needs, where investments currently are and the areas with insufficient investments.

VI. ELECTION OF THE EXECUTIVE COMMITTEE

L. Peacock announced that the Nominating Committee had nominated Shirley Copeland and Martha Carroll as Executive Committee Members At Large, Tracey Hopper as the Commission Chair and Madison Cummings as Vice Chair.

A motion was made to elect the above nominees by S. Robinson and seconded by M. Dickens.

- ◆ **THE COMMISSION APPROVED THE ELECTION OF SHIRLEY COPELAND AND MARTHA CARROLL AS EXECUTIVE COMMITTEE MEMBERS AT LARGE,**

TRACEY HOPPER AS THE COMMISSION CHAIR AND MADISON CUMMINGS AS VICE CHAIR.

VII. ASSETS FOR YOUTH – CCF CHAMPIONS

W. Lawrence provided a summary of the follow-up recommendations and comments received from the public presentations of the Assets for Youth Report to the City Council, the Board of Supervisors and the County School Board. She stated that in order to accomplish the recommendations put forth by the work group, they were requesting the Commissioners' help in championing the major recommendations. She stated that the Implementation Team would be working on two of the recommendations, an engaging teen facility – either virtual or existing – and the youth employment piece; but without help, the work group is concerned they might lose some of the other recommendations that are very important, i.e., eliminating entrance fees for extracurricular activities, out-of-school programs at Walton and Henley, coordination with County neighborhood planning, and the request for a transportation study. The Commissioners discussed other service-oriented groups, leaders in the business community, and people on this Commission who could recruit partners to help implement these recommendations. W. Lawrence asked Commissioners to think about how they could champion these recommendations and to review the list of recommendations and indicate who they can approach to help brainstorm or champion a certain recommendation and get back with W. Lawrence.

VIII. INFORMATION SHARING PROJECT UPDATE

R. Carpenter gave an update on the Information Sharing Project to the Commissioners by presenting what has happened since his last update to CCF in November of 2004. He stated that to date, the Team has completed the development of the FAPT Infoshare Website and the website is currently online and being used for the voluntary completion and submission of the FAPT IFSP form. He stated that by completing the form online, members can read the IFSP online and come prepared to discuss the case on Friday. By July 1st, all presenters will be required to submit the IFSP online. R. Carpenter stated that the Memorandum of Agreement had been signed by all FAPT agencies and user training was provided on April 11th and 12th for approximately 100 website users and agency administrators. He reported that the IS Design Team has completed its work and in approximately three months he will be conducting an evaluation of the pilot project to see if the system is meeting its original objectives to improve the ability of the FAPT agencies to share client information more effectively, efficiently and securely.

The Commissioners discussed how the project was working to date, the advantages of having a signed consent form before the meeting on Friday and the challenge presented by having a wireless system and the need for each FAPT member to have their own laptop.

C. Stratton responded to W. Lawrence's inquiry regarding reaction from clients by stating that with early submission, it allows time to review and understand the document and members have the opportunity to discuss its contents with the parents before they arrive at the FAPT.

IX. CSA COMMITTEE QUARTERLY REPORT

The report was postponed until the July meeting.

X. DIRECTOR'S REPORT

Commissioners discussed the rescheduling of the Housing Authority meeting and presentation of the Assets Report to them this summer. S. Baker responded to members inquiries regarding the Juvenile Accountability Incentive Grant being able to fund the upgrade to the FAPT Infoshare website and gang involvement training. She stated that Juvenile Accountability Incentive Grant funding is allocated yearly and the \$450 upgrade was still in their budget. She further advised the Commissioners that CCF's role in gang training was to help communicate information on the training and the logistics to a broad spectrum of human service and education staff. The training would involve the police, the community, social workers, principals and teachers and would give them the tools and information on who to call when they are out in the field and require help.

XI. MEMBER'S COMMENTS

- **ARTICLE ON IMPACT OF DIVORCE**

M. Dickens reported that the writer on the article on *Divorce and the Adjustment of Children* was in the *Medical News Journal* and spoke briefly regarding it.

- **ALBEMARLE KIDS MEMBER SPOTLIGHT**

S. Baker distributed an article from *Albemarle Family Living* on Commissioner Alia Silver-Stewart, *Changing the World; a young social activist speaks up*. A. Silver-Stewart spoke about her upcoming youth function, "*We, the youth of Charlottesville, must unite!!!*" that would be held on Saturday, June 11th. She stated that she will be uniting the youth of Charlottesville by engaging them in activities, food and games and she related her experience in playing the "power games" and the effect that this had on her. The Commissioners announced that they are looking forward to a report on the event and volunteered to help spread the word about it.

The meeting adjourned at 6:20 p.m.

**THE NEXT MEETING OF THE COMMISSION WILL BE
JULY 6, 2005
IN THE ALBEMARLE COUNTY 5TH STREET OFFICE BUILDING
CCF CONFERENCE ROOM**