

**CHARLOTTESVILLE/ALBEMARLE COMMISSION ON CHILDREN AND FAMILIES
MINUTES
JULY 3, 2002
ROOM 235 ALBEMARLE COUNTY OFFICE BUILDING**

MEMBERS PRESENT:

Martha Carroll, 16th District Court Services Unit
Dr. Kevin Castner, Albemarle County Schools
Robert Cox, Charlottesville Department of Social Services
Dr. Susan McLeod, Thomas Jefferson Health District
Larry Miller, Albemarle Citizen Representative
Linda Peacock, City of Charlottesville
Debbie Pomerantz, Charlottesville Citizen Representative
Kathy Ralston, Albemarle Department of Social Services
Sterling Robinson, Albemarle Citizen Representative
Marti Snell, University of Virginia
Ruth Stone, Vice Chair, Private Provider

MEMBERS NOT PRESENT:

Dr. Michael Dickens, Charlottesville Citizen Representative
Mark Kindler, Albemarle Citizen Representative
Jim Peterson, Region Ten Community Services Board
Dr. William Symons, Charlottesville City Schools
Cathy Train, United Way-Thomas Jefferson Area
Roxanne White, Albemarle County
Ashley Young, Albemarle Youth Representative

CCF STAFF PRESENT:

Saphira Baker, Director
Cindy Stratton, Administrative Secretary

OTHERS PRESENT:

Dr. Terry Dickinson, Virginia Dental Society
Dr. William Viglione, Local Dentist

HANDOUTS (PRIOR TO MEETING):

Agenda for July 3, 2002 Meeting
CCF Meeting Minutes for June 2002
CART Confidential Report
CSA Committee Report
CSA Financial Reports for Charlottesville and Albemarle
Director's Update
DJJ Office on Youth Status Letter
Draft Response to JJAC Report
Recommendations

HANDOUTS (DURING MEETING):

CCF Strategies visuals

FOLLOW-UP ACTION (S) NEEDED:

I. WELCOME

Ruth Stone called the meeting to order at 5:07 p.m. and welcomed the Commissioners and all others present.

II. SPECIFICATION OF ITEM (S) TO BE ADDED AND ADOPTION OF THE AGENDA

- The agenda items were re-arranged due to lack of a quorum at Call to Order.

III. COMMENTS FROM THE PUBLIC

There were none.

IV. UPDATE ON VIRGINIA DENTAL ASSOCIATION EFFORTS – K. RALSTON, DR. TERRY DICKINSON AND DR. WILLIAM VIGLIONE

K. Ralston and R. Stone introduced Dr. Terry Dickinson from the Virginia Dental Society and Dr. William Viglione, a local dentist, who are coordinating the implementation of the local Mission Of Mercy (M.O.M.) project on July 12th and August 23rd, 2002. Dr. Dickinson gave an overview of the M.O.M. projects' concept, history and accomplishments; noting that local dialogue on this issue began in June 2001. Dr. Dickinson stated that the Virginia M.O.M. initiative began in 1999 in response to the large problem of access to dental care. He stated that a primary goal of the initiative is to increase the awareness of and attention to this issue on the part of legislators; noting that dental disease is the largest childhood disease. He shared the Virginia Dental Association's past efforts on the Eastern Shore of VA – March 2002 and future plans in Wise, VA, - July 2002 and Northern VA – November 2002. He emphasized the importance of having community involvement and partnering with local agencies in the initiatives. He noted that it is anticipated that approximately 200 volunteers will see over 1000 patients and provide over \$300,000 worth of dental services in the 2 ½ day project. He also shared information regarding the ADA's first annual "Give Kids a Smile" national children's dental access day- Friday, February 21, 2003, during National Children's Dental Health Month.

There was much discussion of the need for training of pediatric dental students in the care of at risk children and the philosophy behind raising their community service awareness and participation. Dr. Dickinson stated that they would continue to work to "increasing the social vision of providers" and develop long term solutions through M.O.M. type projects.

Dr. Viglione gave an overview of the upcoming M.O.M. project to be held on July 12th and August 23rd. On July 12th, preschool through 6 year olds will be participating in a prescreening; hygienic exam, x-ray and education/nutrition programs conducted by local Dental Association volunteers. They will then be scheduled for follow up treatment to be done on August 23rd. Both sessions will be held at Dr. Viglione's office at 3025 Berkmar Drive in Charlottesville. There was discussion on whether there was a coordinated public relations effort being conducted to get the information out to the community and media. Dr. Viglione stated that state and local legislators had been invited and some had confirmed their attendance. He stated that a broadcast fax would be forthcoming. S. Baker informed him that Lee Caitlin and Maurice Jones has expressed their intent to assist in any way they could with getting the information out to and getting the attention of the local media and that she was to call Channel 29 News at the conclusion of the CCF meeting to give them additional contact information.

Dr. Viglione stated that Judy Smith of the Child Health Partnership and the local department of social services' staffs have been instrumental in organizing and facilitating the upcoming clinics through scheduling children to be served and the provision of transportation. He also noted that local merchants were donating refreshments for the volunteers. Dr. Viglione also noted that there are a number of local dentists who provide a lot of reduced fee services and do not want or get a lot of recognition. K. Ralston asked what CCF could do to further this effort. Dr. Dickinson responded that more public voices to raise the level of awareness of legislators and education - getting into different cultures are critical. R. Stone and other Commissioners expressed their appreciation to Drs. Dickinson and Viglione for their hard work.

V. MINUTES FROM THE JUNE 5, 2002 MEETING

R. Stone called for the approval and adoption of the June 5, 2002 meeting minutes. B. Cox motioned for approval of the minutes. M. Snell seconded the motion.

- **THE COMMISSION APPROVED THE MOTION UNANIMOUSLY.**

VI. CSA COMMITTEE REPORT – B. COX

B. Cox reviewed the previously distributed financial reports of the CSA Committee, noting that they are closely monitoring their end of the fiscal year status. He stated that Charlottesville would be okay and that Albemarle would be close. The committee is continuing its work on a revised financial reporting format and is hoping to have a draft to the Commissioners by the next meeting. The request for next year's CSA funding has been submitted. B. Cox informed the Commissioners about the recent review conducted by the state CSA office and stated that it was overall a positive experience with some areas of concern being the accuracy of numbers reported. He said he hoped to have a written report to share with the Commissioners by the next meeting. There was a brief discussion of the reason for the review and whether it would be a regular process. He stated that at this time he did not know, but expected it to be on a regular cycle. He also noted that the committee is in the process of updating its policy and procedure manual and would anticipate having a draft document in a couple of months for review. R. Stone thanked B. Cox, DSS and CCF staff for all of the time they had given to making the review process smooth. K. Ralston suggested that, once the CCF has received a written report from the State office, that a letter is written to legislators to let them know what the process was like. B. Cox noted that there were presently nine studies being conducted by the State. He also stated that CSA administrative reimbursement funds had increased for the first time in a number of years.

VII. CCF'S COMMUNITY STRATEGY –K. RALSTON, R. STONE

A. Priorities for JJAC Recommendations to CCF – K. Ralston

K. Ralston reviewed the contents of the Executive Committee's letter to JJAC in response to the recommendations of the JJAC, and made the following comments and notations:

- Staff resources would determine the approach to assisting groups/coalitions in addressing a community wide approach to child abuse and neglect.
- The Executive Committee is aware that Albemarle County has an Equity and Diversity Committee in the schools and will explore whether the City of Charlottesville has a similar entity.
- A website tutorial was viewed as desirable versus regular community orientations to the *Guide to Youth Services*. S. Baker noted that agency personnel were the primary consumers/users of the *Guide* and that to give each employee a copy would require an increased budget. M. Snell asked for clarification from G. Ellis on who would be trained on using the *Guide* and that this information be included in the final letter of response to the JJAC.
- The CNES work group had also recommended that a Domestic Violence work group be formed.
- M. Snell asked whether the recommendations could be given out to individuals at the Curry School. B. Cox responded that the report was now a public document. It was noted that a memorandum regarding the recommendations should be included in the distribution of the report.

B. Cox motioned to approve the Executive Committee's recommendations. S. McLeod seconded the motion.

- **THE COMMISSION APPROVED THE MOTION UNANIMOUSLY.**

B. Visual of CCF Community Strategy – R. Stone

R. Stone reviewed the Components of a Healthy Community for Children and Families; Collaborative Solutions and CCF Community Strategy handouts that had been developed for Commissioners' review. S. Baker noted that there is an additional sheet with information regarding strengths and needs that is presently being worked on. R. Stone asked whether these documents could serve as a starting point for the upcoming Commissioner retreat. There was some discussion of the content of the visuals and what specific items represented; how they were worded and structured and their intended audiences. After much discussion, it was decided that the visuals, with some changes with regard to adding *Stepping Stones* footnotes, an acronym legend at the bottom, the inclusion of the strengths and needs information and the agreement to not be distracted by the statistical details of the visuals, would serve as a very helpful tool in the upcoming retreat.

The tentative dates for the Commission retreat were reviewed. The dates with the highest responses for attendance are currently September 25th and October 16th. Members were requested to keep these dates open and expect to receive confirmation after non-responding Commissioners were contacted early next week.

VIII. DIRECTOR'S UPDATE – S. BAKER

S. Baker noted, in addition to her written report, that the deadline for new Commission members for the City of Charlottesville has been extended to July 11, 2002 and that the County of Albemarle had reviewed its applicants, and will be interviewing candidates in early August. She encouraged all present to persuade potential applicants to submit their applications noting that Charlottesville is seeking 2 adults and 1 youth member.

S. Baker noted that the Continuous Feedback System has received over 400 hits and that top concerns were child care and academic tutoring topics, adding that she was impressed with the comments and critiques of questions. She said she viewed it as a "community conversation". S. McLeod asked what agencies were included in the request. S. Baker informed her of the extensive staff efforts to include all local agency staffs in the initial effort to solicit responses and shared that CCF and IMC staff are available to visit with agency personnel to further promote the usage of the site. Additionally, she noted that IMC was very interested in moving ahead with the high school systems this fall. There was discussion about the order of questions and their impact on responses, noting that the system is still experimental and very flexible. S. McLeod asked how realistic it is to request agency staff to do "yet another thing". There was further discussion regarding costs to the CCF and the different types of surveys available. S. Baker suggested that we wait and see how the system develops and K. Ralston requested everyone to keep in mind that it is only one tool to be used, in addition to the community needs assessment and other mechanisms for capturing information on needs.

IX. MEMBERS' COMMENTS/KEY MESSAGE UPDATES – R. STONE

There were none.

X. ADJOURNMENT

B. Cox motioned to adjourn. S. McLeod seconded the motion.

- **THE COMMISSION APPROVED THE MOTION UNANIMOUSLY.**

The meeting was adjourned at 6:37 p.m.

Respectfully Submitted,
Cynthia Stratton,
CCF Administrative Secretary

THE NEXT MEETING OF THE COMMISSION WILL BE AUGUST 7, 2002.