

**CHARLOTTESVILLE/ALBEMARLE COMMISSION
ON CHILDREN AND FAMILIES
MEETING MINUTES
April 7, 2010
ACOB-5TH STREET EXTENDED, ROOM B**

MEMBERS PRESENT

Jacki Bryant, Private Service Provider
Representative
Martha Carroll, 16th District Court Service Unit
Ralph Chester, Albemarle Citizen
Representative
Bryan Elliott, Albemarle County
Chelsea Henderson, County Youth
Representative
Gertrude Ivory, Charlottesville City Schools
Robert Johnson, Chair, Region Ten Community
Services
Winx Lawrence, University of Virginia
Tim Longo, Charlottesville Police Department
Jan Martin, Albemarle Citizen Representative
Sean McCord, Charlottesville Citizen
Representative
Dana Neidley, Charlottesville Dept. of Social
Services
Lilian Peake, Thomas Jefferson Health District
Ruth Stone, Charlottesville Citizen
Representative
Maurice Walker, Charlottesville Citizen
Representative
Paul Wisman, Charlottesville Citizen
Representative

MEMBERS NOT PRESENT

Leslie Beauregard, City of Charlottesville
Colette Blount, City School Board
Representative
Amy Laufer, Albemarle Citizen Representative
Carolyn Lawlor, Albemarle Citizen
Representative
John Miller, Albemarle Police Department
Pam Moran, Albemarle County Schools
Barbara Massie Mouly, County School Board
Representative
Pat Mullaney, Albemarle Department of Parks &
Recreation
Tanner Perkins, City Youth Representative
Kathy Ralston, Albemarle Department of Social
Services
Cathy Train, United Way Representative

CCF STAFF PRESENT

Gretchen Ellis, Director
Linda Rahman, Information-Outreach-Volunteer
Coordinator

OTHERS PRESENT

None

HANDOUTS (prior to meeting)

Agenda for April 7, 2010 CCF meeting
Draft of the January 6, 2010 CCF meeting
minutes
Charlottesville/Albemarle Staff Committee
Report on CSA Administrative Support
Efficiency Study Recommendations
Stepping Stones, MAPP & Other Data
PowerPoint Presentation Notes
CCF Fall Retreat Notes
Director's Report
CSA Monthly Program Report
Charlottesville CSA Summary Financial Report
Albemarle CSA Summary Financial Report

HANDOUTS (during meeting)

Stepping Stones 2009

I. WELCOME AND INTRODUCTIONS

R. Johnson, Chair, called the meeting to order at 5:35pm, and welcomed Commissioners.

II. SPECIFICATION OF ITEMS TO BE ADDED AND ADOPTION OF AGENDA

◆ **THE COMMISSION ADOPTED THE APRIL 7, 2010 AGENDA.**

III. COMMENTS FROM THE PUBLIC

No comments from the public.

IV. REMINDER ON DECLARATION ON CONFLICTS OF INTERESTS

R. Johnson reminded Commissioners on the rules regarding voting on items that could present a conflict of interest.

V. COMMISSIONER ISSUES

No comments from the Commissioners.

VI. MINUTES FROM THE CCF MEETING FOR JANUARY 6, 2010

A motion to approve the January 6, 2010 minutes was made by R. Stone and seconded by B. Elliott.

◆ **THE COMMISSION APPROVED THE JANUARY 6, 2010 CCF MEETING MINUTES.**

VII. PRIORITIZE COMMISSION WORK

A. UPDATE OF CHANGES

R. Johnson gave a brief overview of the significant changes affecting the Commission resulting from the efficiency study conducted last spring resulting in the decision to move the CSA Administrative Support positions to the City and County Departments of Social Services and the separate decision of the County to not continue the financial support of the Prevention Leader/Planner position. These transitions would occur in July of this year. He stated that the joint CPMT would still be maintained but separate from CCF. R. Johnson discussed targeting CCF resources to grants and continued support of human services.

B. BRIEF PRESENTATION OF STEPPING STONES/MAPP DATA

G. Ellis stated that she had been tasked to look at *Stepping Stones* and MAPP. She presented a PowerPoint presentation indicating that the good news is that there are positive trends for a number of indicators, including Academic Achievement, Teen Pregnancy and Births, Delinquency Judgments and Kindergarten Reading Readiness. Issues identified included Services for Refugee Children and Families, Childhood Obesity and Foster Care Rates. She reported on the preliminary information that the Task Force on Racial Disparity and Disproportionality had discovered on School Discipline and Performance, Juvenile Justice, Comprehensive Services Act Involvement and Health Indicators and stated that a report from the Task Force would be given to the Commissioners in May. Other issues included further analysis; increase in violent juvenile crime, discussion of the effect of SOL testing on youth health and participation, recognition of pre-natal care, low birth weight and infant mortality (the later currently being addressed by Improved Pregnancy Outcomes Group), relationship of poverty to risk factors identified and the effect of economy on indicators.

C. REVIEW OF RETREAT PRIORITIES

G. Ellis stated that the top two preliminary strategies that were identified at the retreat were:

1. Identifying community needs through targeted research projects, ongoing data and collection, and publication of *Stepping Stones*.
 - a. Use *Stepping Stones* data to inform Agency Budget Review process and identify and address community needs. Include other research such as MAPP project.
 - b. Use *Stepping Stones* and Human Services Plan to identify research tasks; establish a rubric to see if research is aligned with mission.
 - c. Identify ways to spread the word about research, including media distribution and informing elected officials.
2. Writing grants to address identified community needs (bearing in mind match issues)
 - a. Create a rubric to determine how to prioritize opportunities
 - b. Enhance Commissioners' role in engaging with funders, foundations, etc.

D. DISCUSSION OF FUTURE ROLE/PRIORITIES

W. Lawrence stated that she had just written a grant and the information she obtained from *Stepping Stones* was critical to the grant. She stated that she has always been impressed with the caliber of work CCF produces; the data has always been behind the words and she voiced her concern of CCF no longer being an excellent community resource and inquired as to how this happened. T. Longo praised CCF's power to accumulate data and provide services to the Police Department. D. Neidley stated that possibly the responsibility could be shifted to all agencies; CCF could plan, coordinate and partner with the agencies for execution. W. Lawrence stated that before CCF was created, we were not working together and needed someone to look at the bigger picture, to rattle the bushes and how will this be accomplished with a smaller staff? M. Carroll stated that her organization is understaffed and does not have the capacity to do the indebt things Rory Carpenter does. R. Stone stated that CCF's role was that of a convener – the wind with the data. R. Chester inquired if the Safe Schools/Healthy Students grant could have been accomplished with only a staff of two? And are two people enough to administer the grant? G. Ellis assured the Commissioners that the Safe Schools/Healthy Student Grant is in good hands and that she will be able to supervise them. She also stated that CCF will be partnering with the Department of Health at UVa and the Jefferson Area Health Department to collect data for the next *Stepping Stones*/MAPP project and the next partnership with UVa is a "Crisis Response Plan". She stated that CCF will continue to share resources with UVa. She stated that she had just heard of a grant to help prevent teen pregnancies that she will be looking into. W. Lawrence inquired as to how much money CCF has brought into this community on an annual basis. G. Ellis stated that it is approximately \$850,000 per year.

Commissioners discussed the importance of meeting to review and publicize the data and reviewing the process of work groups. R. Johnson stated he was hoping to help with the assistance from agencies, to look at things differently, see how it works best and empower G. Ellis to work with Region Ten and the importance of strengthening the bond between CCF and the agencies. Commissioners inquired about how much G. Ellis could produce. She stated that CCF is tremendously successful at writing grants and identifying community needs.

T. Longo inquired about the ABRT process and why it was CCF's responsibility. B. Elliott stated that it was in the original agreement between the City and County that it provided a third set of eyes to review the non-profit human service agencies applying for funding from the City and County and to establish a process. He noted that ABRT has had very positive results. The Board of Supervisors relies on what CCF recommends and it keeps City Council and Board of Supervisors from being lobbied from private parties. Commissioners discussed the ABRT process and the rating change this year. G. Ellis stated that she had received criticism of the rating change from the agencies and that UVa was reviewing and would have

the results of their review in May for prioritizing agencies. Commissioners discussed talking to United Way and possibly collaborating with them in the future – one combined process for reviewing agencies. Commissioners decided to wait another year, to review the results from UVa and then possibly opening up a dialog with United Way on combining efforts.

G. Ellis updated the Commissioners on other work groups by stating:

1. The Youth Development Network, staffed by Rory Carpenter, would be overseen by a community volunteer who has agreed to assist eight hours a week.
2. The Youth Service Learning Work Group is ready to dissolve and is proposing that the Commission allow it to dissolve.
3. L. Rahman will keep the Guide to Youth Service updated.
4. The Partnership for Children has a coordinator who will be reporting to the Commission.
5. Kids Watch would be turned over the Shelter for Help in Emergency.
6. G. Ellis will be providing technical assistance to the Community Obesity Task Force.
7. G. Ellis is required to oversee the Safe Schools/Healthy Students Grant.

The Juvenile Justice Advisory Committee was discussed. M. Carroll stated that she will have a conversation with Mike Murphy regarding JJAC and get back with the Commission at a later date.

E. APPOINT COMMITTEE TO REVIEW CCF MISSION/ROLE/FUNCTIONING TO MAKE RECOMMENDATIONS FOR CHANGE

Commissioners discussed the future role of CCF would be to identify a need, agreeing that it is a priority and should be worked on, supporting the staffing process of collecting the information/data and once a grant is written for the Commission to go on to the next issue.

Commissioners agreed that the Executive Committee should make the Commissions' goals, operational recommendations. L. Peak volunteered to brainstorm with G. Ellis on what those goals and operational recommendations would be and to bring their recommendations to the Executive Committee for discussion at the next meeting in June.

VIII. APPOINT NOMINATING COMMITTEE TO ELECT EXECUTIVE COMMITTEE FOR FY11.

T. Longo, M. Walker and B. Elliott were appointed to the nominating committee to nominate FY11 Executive Committee members.

IX. DIRECTOR'S REPORT

Gretchen Ellis stated that April is Child Abuse Prevention Month and CCF along with CYFS, Foothills CAC, Piedmont CASA and SARA would be featuring events all month. One event, Stewards of Children training, educates adults to prevent, recognize and react responsibly to child abuse. In addition, SARA will be sponsoring Brown Bag Lunches throughout the month. Regarding pending grants, G. Ellis announced that two concept papers, one on TeensGive and the other on the continuation of the CASASStart Truancy Grant, were accepted along with a concept paper on an afterschool program for Stony Point.

The meeting adjourned at 7pm.

THE NEXT MEETING OF THE COMMISSION WILL BE

June 2, 2010

ACOB 5th Street – Meeting Room B

5:30pm-7:00pm