

**CHARLOTTESVILLE/ALBEMARLE COMMISSION
ON CHILDREN AND FAMILIES
CALLED MEETING MINUTES**

June 29, 2010

ACOB-5TH STREET EXTENDED, CCF CONFERENCE ROOM

MEMBERS PRESENT

Leslie Beauregard, City of Charlottesville
Colette Blount, City School Board
Representative
Jacki Bryant, Private Service Provider
Representative
Martha Carroll, 16th District Court Service Unit
Bryan Elliott, Albemarle County
John Freeman, Albemarle Department of Social
Services
Robert Johnson, Chair, Region Ten Community
Services
Diane Kuknyo, Charlottesville Dept. of Social
Services
Carolyn Lawlor, Albemarle Citizen
Representative
Tim Longo, Charlottesville Police Department
John Miller, Albemarle Police Department
Pat Mullaney, Albemarle Department of Parks &
Recreation
Jon Nafziger, United Way Representative
Ruth Stone, Charlottesville Citizen
Representative
Maurice Walker, Charlottesville Citizen
Representative

MEMBERS NOT PRESENT

Rosa Atkins, Charlottesville City Schools
Ralph Chester, Albemarle Citizen
Representative
Chelsea Henderson, County Youth
Representative
Amy Laufer, Albemarle Citizen Representative
Winx Lawrence, University of Virginia
Jan Martin, Albemarle Citizen Representative
Barbara Massie Mouly, County School Board
Representative
Sean McCord, Charlottesville Citizen
Representative
Pam Moran, Albemarle County Schools
Lilian Peake, Thomas Jefferson Health District
Tanner Perkins, City Youth Representative
Paul Wisman, Charlottesville Citizen
Representative

CCF STAFF PRESENT

Gretchen Ellis, Director
Linda Rahman, Information-Outreach-Volunteer
Coordinator

OTHERS PRESENT

None

HANDOUTS (prior to meeting)

Agenda for June 29, 2010 CCF meeting
CCF Functions & Recommendations
Nominating Committee Report

HANDOUTS (during meeting)

None

I. WELCOME AND INTRODUCTIONS

R. Johnson, Chair, called the meeting to order at 4:35pm and welcomed Commissioners. He stated that this meeting had been called to take care of two pieces of business that were not accomplished at the last (June 2, 2010) meeting due to a lack of quorum.

II. COMMISSION WORK PLAN

Ongoing Function/Activity	Description	Staff responsible/	Commissioner Role
Internal			
Program Subcommittee	Determine service gaps for CSA youth and develop capacity	Director	CSA CCF agencies are represented
Human Services Strategic Prioritization (due to begin FY11) <i>Delay to FY12- recruit students</i>	3 phase project which includes Human Service Budget, identification of Human Service Priorities, and completion of strategic plan	Director UVA	At least 4 Commissioners to serve on Steering Committee
Agency Budget Review Team Prioritization Process	Develop a comprehensive strategy for prioritizing local government funding for human service agencies	Director and work group; OA logistics	At least 2 Commissioners to serve on work group
Agency Budget Review Team- <i>Postponed until FY13 cycle</i>	Review and evaluation funding applications	Director-manage OA- logistics	At least 2 Commissioners
Stepping Stones	Oversee collection of data and production of Stepping Stones	OA	At least 2 Commissioners needed
Community Needs Research Research partnerships with UVA	Conduct research to identify community needs	Director	Research Steering Committee with at least 2 Commissioners
Partnership for Children	Coordinate community strategies for children 0-6	Director Partnership Coordinator	At least 2 Commissioners on Partnership
Safe Schools/Healthy Students Core Management Team	Provide oversight for federal grant (participation required by funder)	Director	Commission agencies represented on Team
Youth Development Network	Coordination and information exchange among out-of-school service providers	Volunteer	At least 2 Commissioners on workgroup
After School and Summer Guides	Pamphlets describing available activities	OA	Provide information upon request
Grant writing	Complete proposals to build local capacity	Director	Participate upon request
Task Force on Racial	Develop and implement	Director	At least 4

Ongoing Function/Activity	Description	Staff responsible/	Commissioner Role
Disparity and Disproportionality in Youth Services	strategies to address disparities in education, child welfare, health, mental health, juvenile justice		Commissioners on work group
Maintain website and listserv	Maintain CCF website and listserv	OA	
KidsWatch	Address needs of children exposed to domestic violence	Director	At least 2 Commissioners on work group
Guide to Youth Services	Web-based guide to services	Intern	
Volunteer/Intern Supervision	Supervise interns and volunteers	Director	
External			
Community Obesity Task Force	Develop and implement strategies	Director	At least one Commissioner on Task Force
Smart Beginnings	Coordinate early childhood strategies	Director	At least 2 Commissioners
Master's of Public Health Advisory Committee	Quarterly meetings regarding community needs	Director	

Eliminated Function/Activity	Description	Status
Internal		
CSA Committee;	Oversight of CSA Programs	Moved to CPMT
CSA Parent Participation	Improving parental involvement	Moved to CPMT
Juvenile Justice Advisory Committee	Coordination of juvenile justice	Moved to Community Attention (?)
Systems of Care Practice Model	Oversee implementation of SOC	Moved to CPMT
Youth Service Learning Work Group	Promote best practices	Work completed
Summer FUND	Scholarships for Albemarle youth	Moved to ACDSS
Teen Pregnancy and Substance Abuse Prevention	Develop comprehensive adolescent health strategy	Dissolved
External		
Improve Pregnancy Outcomes	Promote healthy pregnancy	Commissioner L. Peake to report to CCF
Runaway Shelter Advisory	Runaway services planning	Resign
Mental Health Re-entry	Adult mental health promotion	Committee in place in adult MH arena

A motion to approve the Commission Work Plan was made by B. Elliott with the exception of the FY12 ABRT process and was seconded by R. Stone. L. Beauregard stated that the City of

Charlottesville had concerns regarding delaying ABRT till 2013. B. Elliott recommended that the City of Charlottesville and County of Albemarle hold further discussions on delaying this process until FY13.

- ◆ **THE COMMISSION APPROVED THE COMMISSION WORK PLAN WITH THE EXCEPTION OF THE ABRT FY12 PROCESS.**

X. ELECTION OF EXECUTIVE COMMITTEE

The Nomination Committee recommended Robert Johnson as Chair, Leslie Beauregard as Vice Chair and Martha Carroll, Bryan Elliott, Lilian Peake and Maurice Walker as Members at Large.

A motion to approve the Election of the Executive Committee was made by B. Elliott and seconded by R. Stone.

- ◆ **THE COMMISSION APPROVED THE FY11 EXECUTIVE COMMITTEE.**

The meeting adjourned at 4:50pm.

THE NEXT MEETING OF THE COMMISSION WILL BE

September 1, 2010
ACOB 5th Street – Meeting Room B
5:30pm-7:00pm