

DIRECTOR'S UPDATE, NOVEMBER 25 – DECEMBER 29, 2003

Coordination of Services

- Staff attended planning and coordination meetings of the City/County Educational Fund Steering Committee, Prevention Coalition, and City of Charlottesville Data Analysis Team.
- Approached by the *Tribune* to help coordinate and plan weekly column focusing on family and children. Executive Committee recommends continued dialogue to define and develop CCF role.

Raising Awareness of Children and Family Issues

- Held 3rd annual Legislative Forum on Children and Families, attended by an estimated 125-130 participants. Extensive media coverage of the event and the predominance of “working poor” in Virginia on Channel 29 news December 16th and 17th. Also covered in the *Tribune*. Evaluation results: 90% of respondents said that the forum increased their knowledge of issues facing local children and families; 84% said that the forum increased their understanding of the legislator's priority issues; and 100% said that the forum was “informative” or “very informative”.
- CCF Director attended presentation to joint school boards, as member of initial steering committee, on feasibility of a joint educational fund for the City and County schools on December 18th. Report accepted and approved for establishment of a fund.
- Preparing for a presentation to the Albemarle County School Board, January 8th, on CCF research results and forthcoming February 4th presentation to the Donor's Roundtable, hosted by the Charlottesville-Albemarle Community Foundation.
- Presented brief remarks to the Jefferson Area CHIP holiday gathering of moms at the Monticello Conference Center on December 11th.
- Developed draft template for two outreach tools: electronic update to City Council and County board members and a children and families column.
- JJ Coordinator created an impact statement on the effects of losing VJCCCA funds locally for distribution to local legislative representatives.
- Article focusing on children's holiday activities written for *Tribune* by Amber Zavada.

Administration/Research

- Managed City-County FY05 agency budget review team process including orienting teams, reviewing applications, convening small review teams, disseminating questions to and responses from agencies, conducting oral presentations; summarizing and analyzing ratings and results. Final review meetings take place in early to mid-January 2004.
- Submitted CCF's City-County FY05 budget application, and City of Charlottesville business plan and budget forms on December 15th.
- Executive Committee continued to revise and develop work plan in response to 2002 retreat goals and priorities to enhance advisor role and impact.
- Interviewed candidate for Teen Pregnancy/STD Prevention Work Group coordinator and explored alternatives for continued housing, additional funding, and coordination of prevention activities- including a “blended” position coordinating teen pregnancy/STD prevention, assets for youth and service learning work groups at CCF.
- Revised and formatted final report for the Children Needing Extensive Services work group for presentation to the CCF in January 2004.
- JJ Coordinator attended training on the new JAIBG regulations resulting in more stringent outcomes and outputs' requirements for 2004 in Richmond on December 16th.

Work Groups

- **Assets for Youth** – Developed potential models for inventorying youth assets; explored models and desired outcomes for parent engagement; convened sub-group to determine scope and approach of a student survey on out-of-school activities.
- **Children Needing Extensive Services** – Presented final report and recommendations to CSA Committee on December 17th. Completing final report for presentation to CCF in January 2004.
- **Comprehensive Services Act Committee /Cost Containment Subcommittee** – CSA Committee Chair made CSA program presentation to Charlottesville School Board on December 18th. Subcommittee meeting January 9 to finalize any revisions and discuss implementation phase. Presenting to Charlottesville City Council on January 20, and Albemarle County Board of Supervisors on February 4th, 2004.
- **Family Violence Work Group** – Completing required needs assessment for establishing a multidisciplinary team and child advocacy center in Charlottesville/Albemarle. Prevention strategy in development. Preparing report to CCF in February 2004.
- **Juvenile Justice Advisory Committee** – Published and distributing new *Guide to Courts* for youth and their families, funded by JAIBG to be made available in December. Holding roundtable for court-related personnel and community providers on January 29, 2004.
- **Outcome Measurement Work Group** – Analyzing relationship between target areas and current funding strategies for non-profits; preparing community education materials for area funders; collecting information on human service needs of the elderly and adult population as feasible.
- **Partnership for Children** – Discussion of priority issues to be finalized in January.
- **Teen Pregnancy/STD Prevention Work Group** – Members meeting monthly to shape next phase of coordination effort.
- **Service Learning Work Group** – held first meeting and is developing its charter and work plan.

CCF Strategic Issues

- Identifying resources to allow work groups to move ahead on priority issues after existing resources have been utilized or redirected.
- Identifying and affording new space to accommodate staff and interns.